

**EMBRY-RIDDLE AERONAUTICAL UNIVERSITY**  
**PRESCOTT CAMPUS**  
**FAQs**  
**FALL 2020**

**July 13, 2020**

**When will fall 2020 charges post?**

Fall 2020 charges have posted for students who have registered for fall classes. If you plan to register for fall, or add fall classes, charges will post to your student account upon registration.

**When is the fall 2020 payment deadline?**

The fall 2020 payment deadline is Friday, August 14, 2020. However, due to COVID-19 the University is providing a 5-day payment extension for fall 2020. Payment must be received by Wednesday, August 19 to secure your class schedule.

**How do I pay my bill online?**

Log in to ERNIE>Student Homepage>Finances> Make a Payment-Access Account.

- Credit card payments are accepted online only and are assessed a 2.85% third-party convenience fee.
- However, no fees are incurred using eCheck (requires your bank account and routing numbers).

**Can I pay my bill in person?**

Students may make payment at the Cashier's Office using pin debit or check.

**How do I pay my bill by mail?**

If mailing your payment, please send to the address below to arrive on or before the payment deadline listed above. Please include your student ID number on your check.

Embry-Riddle Aeronautical University  
Attn: Cashier's Office  
3700 Willow Creek Rd.  
Prescott, AZ 86301

**How do I pay my bill by wire?**

The wire must be received by the payment date listed above. Please contact the Cashier's Office if you need assistance: (928) 777-3726 or [pcbursar@erau.edu](mailto:pcbursar@erau.edu) or <http://prescott.erau.edu/about/cashiers>.

### **What steps should I take if my tuition and fees are being paid for by a third party (sponsor)?**

Sponsor paperwork needs to be submitted to the Cashier's Office by the payment deadline listed above.

### **Are fall payment plans available?**

Yes, payment plans are available on-line only.

Payment plans are available online beginning August 1, 2020. A payment plan requires a down payment of 25% of allowable student charges with three installments due September 30, October 30 and November 30. A \$65 enrollment fee is due at the time of enrollment.

### **How do I enroll in a payment plan?**

- Log in to ERNIE>Student Homepage>Finances> Make a Payment-Access Account>Enroll in Payment Plan. Select the term and **Prescott ONLY Fall 2020 I**.
- Be prepared to pay the down payment at the time of enrollment along with the \$65 enrollment fee; your payment information will be used for the remaining installment(s)/payments. Credit cards are assessed a 2.85% third party-processing fee; no fee is assessed for payment by eCheck.

### **What if I have questions about my financial aid?**

Questions regarding your financial aid should be directed to your financial aid counselor. You may reach the Prescott Campus Financial Aid office at (928) 777-3765. Alternatively, you may email the Financial Aid Office at [pcfinaid@erau.edu](mailto:pcfinaid@erau.edu).

### **What if I am having issues paying my bill due to COVID-19?**

We understand that the COVID-19 pandemic may have affected your financial situation. We ask impacted students to contact Financial Aid at [prfinaid@erau.edu](mailto:prfinaid@erau.edu) or (833) 783-0397. A Financial Aid associate can review your unique financial situation and may be able to offer additional financial assistance (e.g., scholarship or loan opportunities).

### **When will my fall financial aid post?**

The first disbursement of financial aid is anticipated on or about September 1, 2020.

### **When will fall housing/meal plan charges post?**

- Housing and meal plan charges for fall 2020 have been posted. Please check your student account on ERNIE.
- Any new charges will be posted as housing and meal plans are added.

### **When are students moving back on campus for fall 2020?**

- All students have been assigned a specific move-in date/time to ensure physical distancing due to COVID-19.
- New student move-in is based on the student's college/degree/last name and occurs August 15-20, 2020.
- Returning student move in occurs August 21-23, 2020.
- The Prescott campus Housing Office sent out assignment letters with information on how to sign up for move-in. Please contact Prescott Housing at (928) 777-3744 or [prhouse@erau.edu](mailto:prhouse@erau.edu) with any questions or concerns relating to move-in.