If your vehicle has a convertible, soft, or removable top, or is a pickup with a topper, affix the decal on the driver side of your front windshield on the outside of the glass.

Affix your decal to motorcycles and scooters in a visible position on a front fork.

Bicycle permits are free and do not expire, but they are mandatory. Please use the online registration tool https://embryriddle2 hosted.com/rmni/auth_ext.aspx to get your Bicycle permit.

Affix your bicycle permit (WHITE) with the number visible on the seat support tube or front fork.

Embry-Riddle registration decals are not transferable from one individual to another. Decals also cannot be moved from one vehicle to another.

If your permit is stolen, lost, or damaged you may apply for a replacement permit.

The cost of a student vehicle decal is charged to your student account. Student fines are charged to your student account, including violation, parking citation, personal injury, or damage to University property attributed to your vehicle, regardless of who is operating the vehicle. Citations will be placed on your vehicle or may be emailed to your BRNE account after the violation occurs, depending on the circumstances. If you misplace your citation, you may obtain a copy from the Campus Safety & Security office.

Citation Fine Schedule

- Alter/Destroy/Unregistered Permit $150
- Altered Handicapped Permit $100
- Careless Driving $20
- Disobeying Safety Officer Instructions $50
- Disregarded Reserved Sign $50
- Expired Permit $150
- Fire Lane Parking $50
- Handicapped Parking $100
- Improper Display of Permit $20
- Improper Parking $20
- No Permit $150
- Parking in Visitors Only Space $50
- Parking Prohibited Sign $50
- Providing Unregistered Permit to Another $150
- Reckless Driving/Willful Damage $50
- Vehicle Maintenance Prohibited $20
- Vehicle Spilling or Leaking Fluids $50

Repeat offenses will result in the assessment of the escalating fines:

- First ticket = fine for the violation.
- Second ticket = fine for the violation + $25.
- Third tickets = fine for the violation + $50.
- A Boot Warning.
- Fourth ticket = fine for the violation + a Boot immobilization fee of $50.

If you are not satisfied with the Director’s decision regarding your appeal you may request a hearing through the Citation Appeals Review Board at the next scheduled open meeting of the Student Government Association [SGA].

You may present your case personally or in writing. You need not be present for your case to proceed.

Traffic and parking fines must be paid prior to the release of student records, diplomas, and certificates, or to register or activate schedules for any succeeding semester or term.

If your guest receives a citation, please complete the details on the back of the ticket and return it to the Campus Safety & Security Office in Building 14.

Campus Safety & Security Office in Building 14 to receive their permit.

Citations

You are personally responsible for any moving violations, parking citation, personal injury, or damage to University property attributed to your vehicle, regardless of who is operating the vehicle. Citations will be placed on your vehicle or may be emailed to your BRNE account after the violation occurs, depending on the circumstances. If you misplace your citation, you may obtain a copy from the Campus Safety & Security office.

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Welcome to the Embry-Riddle Prescott Campus!

Please Drive Carefully

Yield Right-of-Way to pedestrians at all times. Mobile communication devices may only be operated in a “hands free” mode while driving on campus.

The speed limit in parking lots is 5 mph. The speed limit on campus roads is either 15 or 25 mph, as marked.

Drive only on paved surfaces and park only within marked parking spaces.

Please abide by all temporary traffic controls, Safety Officer instructions, and signals.

You must have a valid driver’s license to operate a motor vehicle on campus.

Only licensed and registered motor vehicles are permitted on University property.

Ignorance of the Traffic and Parking Regulations does not constitute a defense for failure to comply with the rules. If you have questions call 928-777-3333.

Please Park Thoughtfully

A current, properly displayed, Embry-Riddle vehicle registration decal must be carried in the vehicle at all times.

Only vehicles with a Resident Student (SILVER) decal may park in Lots A, H, M, and L.

Vehicles with a Commuter Student (YELLOW) decal may only park in Lots B, D, E, F, F Overflow, G, & N.

Only vehicles with Employee decals (GREEN) may park in Lots B, C, D, E, F, F Overflow, G, & N.

Any vehicle with a current, properly displayed Embry-Riddle vehicle registration decal may park in Lots F, N, Q, R, S, & T.

Registered motorcycles and scooters (SILVER) may only park in marked motorcycle spaces, but in any lot.

Only Sodexo personnel and authorized University vehicles may park in Lot Z behind Earhart’s (Building 45).

If you have a government issued handicapped placard or license plate you may park in any handicapped space on campus, regardless of your parking permit type.

The Wellness Center in Building 73 can issue you a Temporary Handicapped Parking pass for a temporary medical need. This pass is valid only on campus.

You may park in the Wellness Center Patient Only parking spaces in Lot N only while receiving services at the Wellness Center.

You may park in the Counseling Center parking spaces in Lot N or in the Building 46 turn-out only while receiving services at the Counseling Center.

If you wish to leave a registered vehicle on campus for an extended period, please register at the Campus Safety & Security Office in Building 14. Due to the number of available parking spaces, we are unable to accommodate storage of personal trailers on campus.

We recommend you lock your vehicle when not in use. Store valued items out of sight or in the trunk.

Embry-Riddle Aeronautical University assumes no liability for damage to or theft of any vehicle or its contents; for loss of any article of personal property; or for injury or death of persons in vehicle accidents while on University property.

Bicycles

You may ride bicycles and other forms of non-powered wheeled transportation, such as skateboards, razors, or roller blades, outdoors on paved surfaces, but not indoors. Please operate these conveyances carefully and yield Right-of-Way to pedestrians at all times.

If you operate a bicycle between sunset and sunrise on campus you are required to have a front white light and a red rear light.

Gasoline-powered bicycles are permitted only on campus roads, not sidewalks.

We strongly recommend that you wear a helmet when operating these vehicles.

You must have a valid driver’s license to operate a motor vehicle, ride a bicycle, or drive any other type of conveyance on campus. Dependents of employees who are students may only operate bicycles on campus roads, not sidewalks.

Storage of electrically powered vehicles in residence hall rooms is permitted so long as they do not interfere with access to or egress from the room or suite. Do not park OPDMD in building stairwells, stair towers, contiders and ramps inside or outside of buildings, or in marked parking spaces.

Parking Permits

Please register your vehicle(s) at https://embryriddle.t2hosted.com/cmn/auth_ext.aspx

Registration decals for students and contractors are valid for one year beginning September 15th of each year. There is no “grace period.” Employee permits are valid for two years.

All students – residential and commuter – must pay the full permit fee for each vehicle they choose to register.

Residential students may register only one car or truck. Residential students may also register one motorcycle.

Employees and contractors may register additional vehicles by paying the full permit fee for each vehicle. Dependents of employees who are students may not park in employee only (BLUE) parking lots and should use general parking Lots B, C, D, E, F, F Overflow, G, & N only.

Display the temporary permit printed as part of your online registration process on the dash and visible from outside your vehicle until you affix your permanent parking decal.

Affix your vehicle registration decal to the outside of your window so that it is visible on the lower left rear window of your vehicle.