



Upward Bound Program Application Academic Year 2019-2020

Please use this sheet to check the information you must submit and return the checklist with your application package. Make sure all forms are completed. All necessary signatures must be present, or your application cannot be processed. If you have any questions contact the Upward Bound office at (928) 777-3923, 3924.

Student Name: _____

High School: _____

Grade Level: _____ GPA: _____ (Please provide copy of high school transcript)

- | | |
|-------|---|
| _____ | Student Application |
| _____ | Proof of Residency - if not a U.S. Citizen |
| _____ | Essays |
| _____ | Confidential Parent/Guardian Information |
| _____ | Parent/Guardian Consent Form |
| _____ | Parent/Guardian 2017/2019 - 1040 Tax Form |
| _____ | Tracking Consent Form |
| _____ | Permanent contact information |
| _____ | Application for Admission to Embry-Riddle Aeronautical University |
| _____ | Recommendation Checks |

Directions for return of Upward Bound Application

Please complete and return the application as soon as possible. Review of applications will begin immediately. You may:

- Scan your completed application and send it as an email attachment to OpitzM@erau.edu
- Return your completed application to the classroom of the teacher that hosted our Upward Bound Program presentation
- Return your completed application to our Academic Coordinator at the next on-campus lunch meeting
- Mail your completed application to:
 - Upward Bound Program
 - Embry-Riddle Aeronautical University
 - 3700 Willow Creek Rd.
 - Prescott, AZ 86301

If you have questions, contact us at 928-777-3923, or, 928-777-3924

DIRECTIONS:

Fill out each form completely by typing or printing neatly. Where specified, attach required documents. Remember to return all required documentation and signatures if required. Your student's social security number is a requirement of the federal government as all funding for the program comes from the federal Department of Education.

STEP 1: STUDENT FORMS

Forms are to be completed by the student applying for the Upward Bound program.

Page 3: Personal Information

If you are not a U.S. citizen, include proof of residency. Please include a photo for our records.

Page 4: Student Information

Sign and date the Student Statement of Commitment.

Page 5: Essays and Extra-Curricular Activities

Complete the two separate essays to the best of your ability – be creative and candid. Your essays will help us get to know you better. While you should show consideration for grammar and spelling, content is most important.

STEP 2: PARENT FORMS

Forms are to be completed by the student's parent or guardian.

Page 4-7: Parent Guardian Information, Parental Statement of Commitment, Parent Income Verification, and Parent/Guardian Participation. This section consists of two pages that your parents/guardians must complete and sign. Please review to ensure that all the appropriate blanks are signed and dated and a copy of the 2018, 2019 - 1040 tax form (or equivalent as stated on page 5) is included. Complete the Parent/Guardian Consent Form on page seven.

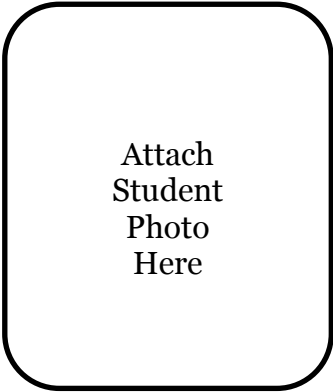
Page 10: Student Release Authorization

This section must be signed by both the parent/guardian AND the student.

STEP 3: RECOMMENDATION CHECKS

Pages 13-15: Please ask your teachers (guidance counselor) to complete recommendation check and return the signed form to you in a sealed envelope. You may return the recommendation checks with your rest of your application.

Upward Bound Application Academic Year 2019-2020



[STUDENT FORM]

Name: _____
Last First MI

Nickname/Name you prefer: _____

Mailing Address: _____
Street or PO Box

_____ City State Zip

Home Telephone: (____) _____ Date of Birth: ____/____/____

Student Cell Phone (____) _____ **Parent Cell Phone** (____) _____

Student Social Security Number or Alien Registration # _____
(Necessary for acceptance into program)

Sex: _____ Age: _____

Place of Birth: _____ U.S. Citizen: ____ yes ____ no

(If no, please attach proof of permanent residency; the **application cannot be processed without it**)

If you have access to the Internet, please provide us with an E-mail address:

School Information Cumulative GPA _____

High School: _____ Current Grade (circle one): 9 10 11 12

School Mailing Address: _____
Street or PO Box

_____ City State Zip

School Phone: (____) _____ School Counselor Name: _____

School FAX: (____) _____

Ethnic Background

____ Native American ____ Hispanic/Latino ____ Caucasian
____ African American ____ Asian/Pacific Islander Other _____

Native Americans Only:
Tribe or Nation: _____ Census Number: _____

Language Background

Language first spoken: _____ Language spoken by parents: _____

Language spoken by you at home: _____

Upward Bound Application

[STUDENT FORM]

Favorite Subjects/Classes: _____

Are you interested in attending college and, if so, what career field interests you?

Other Program Participation

Are you currently or have you ever been a participant of (check all that apply):

Upward Bound _____ Talent Search _____ Math and Science Center _____

Student Statement of Commitment

1. The Upward Bound program serves students from the time they are admitted into the program until High School graduation. Will you commit to participate in the program for that period of time? _____yes _____no

2. Upward Bound is a year-round program, are you willing to commit to participate in:
 - Bi-Monthly meetings at your high school during lunchtime? _____yes _____no
 - 1 or 2 weekend day or evening field trips/ activities each semester? _____yes _____no
 - 6-week summer residential session at Embry-Riddle? _____yes _____no

3. Are you willing to sign a code of conduct and academic integrity as part of your membership in the Upward Bound program? _____yes _____no

Student Signature: _____ Date: _____

Upward Bound Application

[STUDENT FORM]

Essay Questions – Students complete the essay questions in your own words.

Type your answers to the ALL of the following essay questions on a separate sheet of paper, put your name in the upper right corner and attach your completed essays to your application. Essays must be at least one paragraph and you should answer the question as thoroughly as possible.

Essay #1: We expect our students to take an active role in their own success. Based on what you know about the Upward Bound program, how do you think the program will benefit you and how do you plan to use the program to achieve your goals?

Essay #2: What do you believe to be the four most important values/morals for a high school student to have? Why are they important?

Extracurricular Activities, Honors and Accomplishments

Note: If you require additional space or wish to list your activities, clubs, sports, and leadership positions on a separate sheet of paper and attach, please do so.

Activities, Clubs, and Sports (list years and leadership positions held, if any):

<i>Example: Key Club (9-11, Secretary – 10th grade)</i>	

Community Activities and Volunteer Work, Musical Instruments, Hobbies:

Honors, Awards, and Achievements:

Upward Bound Application

[PARENT FORM]

Confidential Parent/Guardian Information

To be completed only by the parent(s) or guardian(s) with whom the student lives full or part-time. This information will be kept strictly confidential and will only be viewed by ERAU Upward Bound staff to determine the student's eligibility.

Name of Mother / Stepmother / Guardian (circle):

Last First MI

Home Address: _____

Street

City State Zip

Work Phone (____) _____ Home Phone (____) _____

Cell Phone (____) _____

Education (circle highest year completed)

Elementary	High School	College
0 1 2 3 4 5 6 7 8	9 10 11 12	13 14 15 16 17+

Have you **completed** a four-year Bachelor's Degree? _____ Yes _____ No

Email address: _____

Name of Father / Stepfather / Guardian (circle):

Last First MI

Home Address: _____

Street

City State Zip

Work Phone (____) _____ Home Phone (____) _____

Cell Phone (____) _____

Education (circle highest year completed)

Elementary	High School	College
0 1 2 3 4 5 6 7 8	9 10 11 12	13 14 15 16 17+

Have you **completed** a four-year Bachelor's Degree? _____ Yes _____ No

Email address: _____

Upward Bound Application

[PARENT FORM]

Parental Statement of Commitment

Are you willing to allow your student to attend;

- Bi-monthly meetings at his/her high school during lunchtime? yes no
- 1-2 weekend day or evening field trips/activities per semester? yes no
- A 6-week residential summer session at Embry-Riddle where
Students will be living in residence halls, attending classes,
Evening study sessions and activities? yes no
- Do you plan on your student attending college right after high school? yes no
- Are there plans for your student to change high schools? yes no
- Do you foresee any barriers to your student's participation in the program? yes no
- If yes, please comment on these barriers: _____

Confidential Parent/Guardian Information

How many *dependent* children do you have? _____

Please give their names and ages below. Please begin with the applicant:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

If more than six, please list on a separate page.

Do you have any other relatives living in your home? Yes No

If yes, how many? _____ Relationship to you? _____

Upward Bound Application

[PARENT FORM]

Important-- Please Note:

You must attach a signed copy of your 2019 or 2020 income verification IRS 1040 (If none was filed then provide a social services statement, handwritten and signed statement or other proof of 2017 or 2019 income). We must have your income verification to process your student's application. Please include the first two pages of your return that specifies "Taxable Income" usually found on line 43 of the 1040 federal form.

Your signature certifies, to the best of your knowledge, that the information provided on your income verification is correct.

Signature of Parent/Guardian

Date



**EMBRY-RIDDLE
AERONAUTICAL UNIVERSITY**

**Upward Bound Programs
STUDENT RELEASE AUTHORIZATION
2020 - 2030**

By signing this form:

- I agree to participate in the college tracking/retention program of the Upward Bound Program, a department of Embry-Riddle Aeronautical University.
- I understand that college tracking/retention of Upward Bound Program participants is required by the U.S. Department of Education to determine the effectiveness of Upward Bound Program.
- I authorize the Upward Bound Program at Embry-Riddle Aeronautical University to have access to and receive copies of my academic records through my secondary and postsecondary education. In addition, I grant permission for my grades to be released to the high school of my attendance so that the high school may award credits earned in the Upward Bound academic year and summer sessions.

Please print or type

Student Last Name (Print)	First	M.I.
---------------------------	-------	------

Social Security Number	Date of Birth
------------------------	---------------

Student Signature	Date
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Parent/Guardian Name (Print)	Date
------------------------------	------

Parent/Guardian Signature (If student under 18 years)	Date
--	------

Our grant requires that we track each student's progress in high school and through college

**Upward Bound Program
Permanent Contact Form**

Our office needs to be able to follow your academic and career progress throughout high school and college. Over the next few years, we expect that you may move several times. Please provide us with information on 3 people who will always know exactly where you live so he/she may serve as a liaison for us. You can choose to tell us about people that live out-of-state, but will know your whereabouts as you continue through college.

=====
Contact #1

Name: _____

Relationship to student: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Work Phone: _____

Email: _____

=====
Contact #2

Name: _____

Relationship to student: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Work Phone: _____

Email: _____

=====
Contact #3

Name: _____

Relationship to student: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Work Phone: _____

Email: _____
=====

UPWARD BOUND PROGRAM

Application for Admission - *EMBRY-RIDDLE AERONAUTICAL UNIVERSITY*

Student Information

Name _____
 Last First Middle Social Security Number
 Phone number, including area code () Sex Male Female

Mailing address _____
 Street

City State Zip
 Permanent address _____
 Street

City State Zip

Date of Birth _____
 Month/Day/Year

Admission Information:

Applicant Status: Non-degree
 Entering year: _____ Entering semester: "Summer C"

Degree Program: College Escrow Degree code: NDCE

Education:

High school _____
 Name Graduation, month and year
 City State School code (if known)

Family Information:

Name of parent or guardian _____
 Last First
 Relationship to you _____

Phone number, including area code – Home () Work ()

I certify that all of the above information is correct to the best of my knowledge.

Student Signature _____ Date _____

Parent Signature _____ Date _____

Recommendation

Dear Recommender

Please fill out the recommendation form below. The more you can tell us about a student, the better we will be able to evaluate their application. Your recommendation may address the student's attitude, maturity level, motivation, behavior in class and school, family situation, goals, and their need for our program. Please be candid. Thank you for your assessment!

Academic Qualities

Academic ability

- Outstanding
- Good
- Average
- Below average

Academic achievement

- Outstanding
- Good
- Average
- Below average

Effort and drive

- Outstanding
- Good
- Sporadic
- Occasional

Personality Traits

Seeks help when needed

- Always
- Sometimes
- Never

Maturity

- Very mature
- Appropriate
- Somewhat immature
- Very immature

Consideration of others

- Unusually thoughtful
- Usually considerate
- Rarely considerate
- Selfish

Social adjustments with peers

- Healthy relationships
- Occasional problems
- Frequent problems
- Relates poorly

Integrity

- Very trustworthy
- Usually trustworthy
- Occasionally trustworthy
- Untrustworthy

Conduct

- Well-behaved
- Usually obeys rules
- Occasionally misbehaves
- Misbehaves
- Frequently misbehave

Is there anything else the school should know as this student is considered for admission?

Do you have any additional information that may be helpful in our evaluation of this student?

Comments:

Signature _____ **Date** _____

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Comments:

Signature _____ **Date** _____