

Student:

First Name: _____ Last Name: _____ Student ID #: _____

2018-2019 AGGREGATE VERIFICATION-V5
Independent Students

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must sign this verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

Important Note: The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2016 or had a change in marital status after the end of the 2016 tax year on December 31, 2016.

Section 1 Income Information

Instructions: Complete this section if the student and spouse filed or will file a 2016 IRS income tax return(s). The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov. In most cases, no further documentation is needed to verify 2016 IRS income tax return information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed. For electronic filers, 2016 IRS income tax return information for the IRS DRT is generally available within 2–3 weeks after the 2016 electronic IRS income tax return has been accepted by the IRS and for filers of 2016 paper IRS income tax returns, the 2016 IRS income tax return information is available for the IRS DRT within 8–11 weeks after the 2016 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS DRT. **If the student and spouse filed separate 2016 IRS income tax returns, 2016 IRS Tax Return Transcripts must be provided for both.**

Check the box that applies:

- The student has used the IRS DRT in *FAFSA on the Web* to transfer 2016 IRS income tax return information into the student's FAFSA.
- The student has not yet used the IRS DRT in *FAFSA on the Web*, but will use the tool to transfer 2016 IRS income tax return information into the student's FAFSA once the 2016 IRS income tax return has been filed.
- The student is unable or chooses not to use the IRS DRT in *FAFSA on the Web*, and instead will provide the school a **2016 IRS Tax Return Transcript(s)**. (signature not required)
- The student did not file and was not required to file a 2016 income tax return with the IRS. Complete the **NONFILERS** section below.

To obtain a **2016 IRS Tax Return Transcript**, go to www.irs.gov/transcript and click on the "Get Transcript by Mail" link, or call 1-800-908-9946. Make sure to request the "IRS Tax Return Transcript" and not the "IRS Tax Account Transcript." Use the Social Security Number and date of birth of the first person listed on the 2016 IRS income tax return, and the address on file with the IRS (normally this will be the address used on the 2016 IRS income tax return). In most cases, for electronic filers, a 2016 IRS Tax Return Transcript may be requested from the IRS within 2–3 weeks after the 2016 IRS income tax return has been accepted by the IRS. Generally, for filers of 2016 paper IRS income tax returns, the 2016 IRS Tax Return Transcript may be requested within 8–11 weeks after the 2016 paper IRS income tax return has been received by the IRS. **Note: if your returns have a balance due there generally is a delay in accessing your tax return transcripts.**

This document can be submitted to your campus Financial Aid Office using the [secure upload](#) link, in person, mailed, faxed to 928-777-3893. Be sure to include your Student ID on all documents.

Student:

First Name: _____ Last Name: _____ Student ID #: _____

NONFILERS— Complete this section for anyone who will not file and is not required to file a 2016 income tax return with the IRS. You **must** submit all W-2s or provide a written statement of the amounts and sources of income. If you did not/are not required to file taxes you must provide us with a letter of nonfiling from the IRS and you can request this letter by using the [4506-T document](#) and checking box 7. If more space is needed, attach a separate page with the student’s name and ERAU Student ID number at the top. If there was no employment and no income was received, please write "none" under Employer’s Name.

Employee’s Name	Employer’s name	2016 Amount Earned	W-2 Attached?
Joe Smith (student)	Suzy’s Auto Body Shop (example)	\$2,000.00	Y

Section 2 Family Information

List the people in your household, include: (a) yourself, and (b) your spouse if you are married; (c) your children, if you will provide more than half of their support from July 1, 2018 through June 30, 2019; and (d) any other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2018 through June 30, 2019. Also write in the name of the college for any household member who will be attending college at least half time between July 1, 2018 and June 30, 2019 and will be enrolled in a degree, diploma, or certificate program. **If additional space is required, please attach a written statement.**

Full Name	Age	Relationship	College
		Self	Embry Riddle Aeronautical University

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

Section 3 High School Completion Status

I hereby certify that by signing this document I confirm that I have provided a copy of one of the following documents to ERAU Admissions and/or Registrar office: student’s high school diploma, student’s final official high school transcript that shows the date when the diploma was awarded, student’s General Educational Development (GED) certificate or GED transcript, an academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree. If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential. If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student’s parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

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Section 4 Proof of Identity

I hereby certify that I will provide to the Financial Aid Office my current government- issued photo identification AND a signed Statement of Educational Purpose. I understand that my government issued photo identification will be copied for my file. If I am unable to appear in person to the Financial Aid Office, I understand that I must email, mail, or fax a copy of current government- issued photo identification AND a signed and notarized Statement of Educational Purpose to the Financial Aid office.

Section 5 Statement of Educational Purpose

The student must appear in person at your _____ campus location to verify his
(Embry Riddle Aeronautical University)

or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student’s ID. In addition, the student must sign, in the presence of the institutional official, the following:

I certify that I _____ am the individual signing this Statement of Educational
(Print Student’s Name)

Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Embry Riddle Aeronautical University for 2018-2019.

_____	_____	_____
(Student’s Signature)	(Student’s ID Number)	(Date)
_____	_____	_____
(Name of ERAU Employee—Print)	(Signature of ERAU Employee)	(Date)

Identity and Statement of Educational Purpose (To Be Signed With Notary)

If the student is unable to appear in person at your **Embry Riddle Aeronautical University** local campus to verify his or her identity, the student must provide:

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver’s license, other state-issued ID, or passport; and
- (b) The original notarized Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational
(Print Student’s Name)

Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Embry Riddle Aeronautical University for 2018-2019.

_____	_____	_____
(Student’s Signature)	(Student’s ID Number)	(Date)

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Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____,

(Date)

(Notary's name)

personally appeared, _____, and provided to me

(Printed name of signer)

on basis of satisfactory evidence of identification _____ to be the above-named

(Type of government-issued photo ID provided)

person who signed the foregoing instrument.

WITNESS my hand and official seal _____

(seal)

(Notary signature)

My commission expires on _____

(Date)

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Certifications and Signatures

By signing below you are certifying that all of the information reported is complete and accurate.

Student Signature

Date