

**Embry-Riddle Prescott Flight Operations Aircraft Prior Permission Required (PPR)  
REQUEST AND AUTHORIZATION FORM**

<b>Only the Department Chair/Designee can grant PPR Authorization to aircraft wanting to use the ERAU facilities at KPRC.</b>		Aircraft Type:
		N Number:
Requestor's Name:		
Phone Number:	Home Airport:	
Date of Arrival:	Est. Time of Arrival (ETA):	
Date of Departure:	Est. Time of Departure (ETD):	
Pilot E-Mail:		

**For all Requestors:**

1. You must review the Ramp Arrival Procedures Guide prior to arrival \*Guide will be sent after request is received
2. Upon arrival to the ERAU Ramp contact Flight Operations on 122.825 for parking instructions
3. All aircraft must shut down their engine(s)/set parking brake once the aircraft is stopped
4. PIC will be e-mailed confirmation once PPR form is reviewed and approval is granted
5. Ramp space will be allotted based on availability the day of arrival. If ramp space is not available on the day of arrival all aircraft will proceed to Legend Aviation/Transient Parking
6. After Completing this form scan/e-mail to Elliscb1@erau.edu

**Flight Department Hours**

The ERAU Flight Department will accept aircraft parking on the ramp during normal business hours only. Hours vary depending on the time of year, please contact Flight Operations at (928)-777-4316 for the most up to date business hours.

**Reason For Parking On ERAU Ramp:**

- ERAU Prescott Visitor
- Picking Up Student/Staff From Ramp (Please list names of those you will be picking up):

I certify that the above information is correct and that I will review the ramp operations guide.

Signature of Requestor:

Date:

**ERAU FLIGHT OPERATIONS (928)-777-4316**

*For Internal Use Only*

Date Received On:

Permission Granted By: